

Ajeenkya DY Patil School of Engineering, Pune.



A.Y. 2020-21

Minutes of Meeting & Action Taken Report

IQAC Meeting No. 6, 12/03/2021



Dr D Y Patil Group of Institutions' Technical Campus
DR DY PATIL SCHOOL OF ENGINEERING
Dr. D. Y. Patil Knowledge City, Charholi Bk., Via. Lohegaon, Pune – 412 105.
INTERNAL QUALITY ASSURANCE CELL(IQAC)

Form No. IQAC/22(a)

Date: 26/02/2021

Meeting Circular

IQAC Members are hereby informed that the academic year 2020-21 IQAC meeting No. 6 is scheduled on Friday, 12/3/2021 in the seminar hall room no. 242 at 1:00 PM.

The agenda of the meeting is as follows:

Review meeting on the activities of TBI, IIIC, IPR, Alumni, and Website updation in view of NAAC Cycle-1 reassessment.

All IQAC Members are requested to attend the meeting and give suggestions/opinions.

Mr. Riyaj Kazi
Coordinator (IQAC)

Dr. F.B. Sayyad
Principal





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IQAC/5

Ref No: DYPSOE/ AY 2020-21/Meeting No.:06

Minutes of Meeting

Date of Meeting: 12/03/2021

Venue : Conference Room, Room No. 242

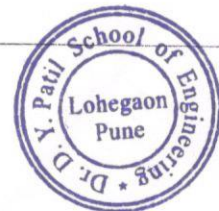
Agenda of Meeting: Review Meeting on activities of TBI, IIIC, IPR, EDC, Alumni, Website updation in view of NAAC Cycle-1 reassessment.

Members Present:

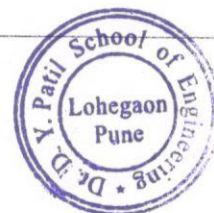
- 1] Dr. Ashok Kasnale
- 2] Dr. Farooq Sayyad
- 3] Dr. S. M. Khairnar
- 4] Dr. Sanjay Koli
- 5] Dr. Pankaj Agarkar
- 6] Prof. Rohit Garad
- 7] Lt. Col. Sanjay Karodpati
- 8] Dr. Dillep More
- 9] Dr. Rashami Mahajan
- 10] Dr. R C Katdare
- 11] Dr. Niraj Jadhav
- 11] Prof. Santosh Jadhav
- 12] Prof. Yogesh Mali



Sr. No.	Agenda	Discussions & Resolution
1	TBI Cell [Dr. Sunil Rathod]	<ol style="list-style-type: none"> 1. Define aim & objectives of Cell & Prepare SOPs for TBI Cell 2. TBI Cell will connect with stakeholders, faculties, and coordinate activities with R&D, IPR EDC Cells. 3. Prepare the action plan, circulate among staff and students and execute the plan through TBI Cell 4. Organize Idea generation workshop for students.
2	IIIC Cell [Dr. Rajesh Katdare]	<ol style="list-style-type: none"> 1. Define aim & objectives of Cell & Prepare SOPs of III Cell 2. Formation of an Institute level committee of IIIC involving people from industry background. 3. Involvement of alumni working in industries and get sponsored projects and initiate industry institute interaction. 4. Collect data from HoDs to see that 25% Department Projects should be Industry Sponsored Projects 5. Collect the information of parents who are either entrepreneur or working in industry from each department. Mechanical department has prepared the format of the same. 6. Use platforms like Internshala with T&P cell to get maximum number of internships and sponsor projects. 7. Prepare the action plan, circulate among staff and students and execute the plan through TBI Cell
3	IPR Cell [Dr. Dileep More]	<ol style="list-style-type: none"> 1. Define aim & objectives of Cell & Prepare SOPs for IPR Cell 2. Conduction of Idea generation session for each department for teaching and non teaching staff 3. Personal counseling of faculties to understand their areas of interest.



		<p>4. Conduct workshop on IPR/Idea generation/Advanced technologies by external experts</p> <p>5. Initiate activities in ' KAPILA' Program</p> <p>6. Prepare the action plan, circulate among staff and students and execute the plan through IPR Cell.</p>
4	<p>EDC Cell [Dr. Dileep More]</p>	<p>1. Define aim & objectives of Cell & Prepare SOPs for EDC Cell and list of students interested in Entrepreneurship.</p> <p>2. To Conduct EAC programs sponsored by EDII Ahmadabad under NIMAT, DST.</p> <p>3. Business Idea context and expert lectures of successful entrepreneurs.</p> <p>4. To encourage students to take interest in entrepreneurship by providing support from National Initiative for Developing and Harnessing Innovations (NIDHI)/ BHAU etc.</p> <p>5. Conduct activities under NEN.</p> <p>6. Prepare the action plan, circulate among staff and students and execute the plan through EDC Cell.</p>
5	<p>Alumni Cell [Prof. Paresh Khairnar]</p>	<p>1. Define aim & objectives of Cell & Prepare SOPs of Alumni Cell</p> <p>2. To conduct a stakeholder feedback from Alumni and workout to improve the feedback through various initiatives.</p> <p>3. Collect data of minimum 10 alumni from each department (Entrepreneur/Job in reputed organization)</p> <p>4. Record videos of alumni useful for admission activity</p> <p>5. Get the year wise alumni record of last five years from HoDs. Collect alumni data at central level till 15 April 2021.</p> <p>6. Alumni activity updates on website [Alumni Form, Offer Letter, Appointment letter , Alumni Feedback]</p> <p>7. Identify 10 prominent alumni from every year who can help institute in placement/IPT/Field work/sponsored project.</p> <p>8. Arrange alumni guest lectures at department level through department level alumni coordinators</p>




		<p>9. Organize alumni meet and collect alumni feedback and analyse the same.</p> <p>10. Prepare the action plan, circulate among staff and alumni and execute the plan through Alumni Cell.</p>
6	<p>Website Updation Committee</p> <p>[Prof. Yogesh Mali]</p>	<p>1. Initiate website Separation process</p> <p>2. Frequent website updation</p>

The IQAC Coordinator proposed vote of thanks.


Prepared by

Prof. Riyaj Kazi
IQAC Coordinator


Approved by
Dr. Ashok Kasnale
PRINCIPAL





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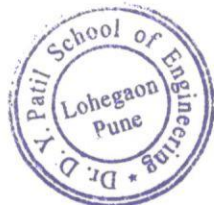
ACTION TAKEN REPORT

(IQAC meeting held on 12/03/2021)

Review Meeting on activities of TBI, IIIC, IPR, EDC, Alumni, Website in view of proposed NAAC Cycle-1 reassessment.

1. Technology Business Incubation Cell coordinator, Dr. Sunil Rathod has prepared a plan of action, communicated to staff and students and initiated the activities. Organized event on "Tech-Buzz of IoT and Startup-Business" The Students have been encouraged and guided to setup a start-up in various departments of Institute. 1)Start-up ~ Ms. Shreya Lad- Neutrophonics
2) DYPSOE Library Software development
2. Entrepreneurship Development Cell Coordinator, Dr. Dileep More has prepared a plan of action, communicated to staff and students and initiated the activities. Organized two events: 1) My first step in start-up & 2) My Journey as an entrepreneur
3. Alumni Cell Coordinator, Mr. Paresh Khairnar has prepared a plan of action, communicated to staff and students and initiated the activities. All department Alumni meet organized on online platform.
4. Industry Institute Interaction Cell coordinator, Dr. Rajesh Katdare has prepared a plan of action, communicated to staff and students and initiated communication with Confederation of Indian Industry (CII).
5. Intellectual Property Rights Cell Coordinator, Dr. Dileep More has prepared a plan of action, communicated to staff and students and initiated the activities
6. Website Committee coordinator, Mr, Yogesh Mali, has separated the Institute website and updated it from the institute and NAAC compliance point of view.

Mr. Riyaj Kazi
IQAC Coordinator



Dr. Ashok Kasnale
PRINCIPAL